



## West Olympia Rotary Club Charities Fund Guidelines and Priority Statement

**General Philosophy –** Resources of the Fund are intended primarily for the support of non-profit activities and organizations that have objectives consistent with those of the Rotary. Contributions are made directly to qualified 501(c)3 organizations or club-supported activities of a charitable, benevolent, educational, religious, scientific or cultural nature. Requests must be presented on the appropriate request form. Such requests should be channeled through and reviewed by the appropriate committee of the West Olympia Rotary Club. Generally, requests that are not endorsed by such committee will not be considered. This policy is intended to encourage consistency between the activities of the Club and those of organizations or individuals requesting assistance. Recommendations must be approved by a majority of the Fund's Board of Trustees and forwarded to the Club Board of Directors for final approval.

### Award Guidelines

1. Generally, Fund awards are made to support acquisition of property or equipment of a permanent or semi-permanent nature, or otherwise meet a bonafide or demonstrative need for financial assistance by the beneficiary organization or activity.
2. Funding priority generally will be given to organizations and activities that have their greatest impact first on the West Olympia area, secondly on the Capital Cities Area, and thirdly in Thurston County. Special considerations will be made to members of West Olympia Rotary Club in their charitable endeavors.
3. Awards for projects of a religious nature shall be made only if it is demonstrated that the activity is non-sectarian.
4. Awards will not be made for activities with partisan political implications.
5. Recommendation for approval or rejection of fund requests, made by the Charities Fund Board of Trustees, will be forwarded by its Secretary, or his/her representative, to the President of the Club for its final consideration.
6. Upon approval of fund request, the Board of Trustees will establish the mode by which a follow-up report to the dispensation of said funds is to be made. A representative of the sponsoring committee or requesting organization will be designated to provide such report, written or verbal, to the Charities Fund Board of Trustees.